

Document Checklist

For the preparation of your wealth plan please provide all the necessary documents to your financial planner.

 Personal Assets & Investments

- Bank Statements (savings, checking, money market, certificate of deposit(s))
- Investment Records (brokerage/annuities)
- Stock Options/Purchase Plan Agreements
- Alternative Investments (e.g.- crypto, rental property, royalties, LP's, REIT, private equity)
- Other Personal Assets & Investments: _____

 Retirement Statements

- Company Pension Plan Statements
- 401(k)/403(b) Plan Statements
- SEPs/SIMPLE/Keogh Statements
- IRA/Roth IRA Statements
- Social Security Earnings & Benefits Statements
- Employer Provided Benefits Summary Plan

 Insurance & Coverage Statements

- Life Insurance Policies
- Long-Term/Short-Term Disability Policies
- Long-Term Care Policies
- Home/Renter's Coverage
- Other Policies (e.g.- auto, umbrella, rental property)

 Liability Statements

- Installment Accounts (e.g.- mortgage, home equity loan, personal, auto, student)
- Revolving Accounts (e.g.- credit cards, retail, line of credit)

 Estate Planning Documents

- Last Will & Testament
- Medical Power of Attorney
- Advance Medical Directive(s)
- HIPAA Authorization
- Living Trusts or other trust documents

 Tax Forms

- Business Tax Returns (past 3yrs)
- Personal Tax Returns (past 3yrs)
- W-2 Forms
- Recent Pay Stubs (from previous 2 months)

 Education & Minor Statements

- 529 Savings Plan or other education statements
- Other assets owned by dependent children
- Custodial/Dependent Accounts

 Other Documents [Maximum 150 characters]

 Notes [Maximum 250 characters]
